

**PROCEEDINGS OF THE BOARD MEETING OF THE
LAKESHORE TECHNICAL COLLEGE DISTRICT BOARD
LTC Cleveland, Lakeshore Conference Room
August 17, 2016**

Board Present: Crowley, Kluss, Lukas, Parrish, Vasquez, Chappy, Sheehan, Pohlman

Board Absent: Hildebrandt

Staff Present: Lanser, Soodsma, Kotajarvi, Staszak, Lemerond, Dross, Zahn, Mirecki, Gossen,
Dodge, Thillman, Hoerth, Bajczyk, Beaudoin, Euclide, Keaton, Konrath, Leick,
Lillegard, Torzewski, Walber, Sauer, Theile, O'Connell, Nasgovitz, Henze, Xiao,
Zhang, Schetter, Janairo

Guests Present:

Call to Order

The meeting of the Lakeshore Technical College District Board was called to order by Chair Sharon Chappy at 3:29 p.m. It was reported that this meeting had been publicized in accordance with requirements of the Wisconsin Open Meeting Law.

Public Input

No public input was provided.

Connections

The Board discussed ways in which they connected with the College and the community.

Approval of Minutes

IT WAS MOVED BY NANCY CROWLEY AND SECONDED BY JIM PARRISH TO APPROVE THE MINUTES FOR THE JULY 11, 2016 BOARD MEETING AS PRESENTED. Motion unanimously carried.

Linking and Learning

Human Resources Director, Kathy Kotajarvi introduced new LTC staff members. Heidi Soodsma, Executive Assistant provided a review of LTC's Advocacy Process. Sheila Schetter, Dean of Manufacturing and Engineering provide an overview of NC3 Certification. Joe Sheehan arrived at 3:36 pm

Policy Governance

The Graduate Outcome monitoring report and the Veterans/Wisconsin G.I. Bill monitoring report were presented and in compliance with Board policies.

Consent Agenda

Chair Chappy asked for any requests to remove an item or items from the consent agenda. IT WAS MOVED BY JOHN LUKAS AND SECONDED BY ROY KLUSS TO APPROVE THE ITEMS ON THE CONSENT AGENDA INCLUDING: CONTRACTS FOR INSTRUCTIONAL SERVICES; PROFESSIONAL CONTRACTS; PAYMENTS OVER \$2,500; PAYMENTS OVER \$10,000; AND THE FINANCIAL MONITORING REPORTS FOR JUNE AND JULY 2016 AS PRESENTED. Motion unanimously carried.

Action Item

IT WAS MOVED BY NANCY CROWLEY AND SECONDED BY JOHN LUKAS TO APPROVE SUBMITTING THE CONCEPT REVIEW DOCUMENTATION FOR THE RADIATION SAFETY/HEALTH PHYSICS ASSOCIATES DEGREE PROGRAM TO THE WTCS STATE BOARD FOR CONSIDERATION. Motion unanimously carried.

Information/Discussion

Dr. Lanser reported on his recent activities and gave an operational report. An update was provided on the District Boards Association activities. The calendar of upcoming events was reviewed.

Closed Session

IT WAS MOVED BY JOHN LUKAS AND SECONDED BY DON POHLMAN TO CONVENE INTO CLOSED SESSION PURSUANT TO SECTIONS 19.85 (1)(E) OF THE WISCONSIN STATUTES FOR THE PURPOSE OF REVIEWING INDIVIDUAL ADMINISTRATION COMPENSATION AND DISCUSSION. THE BOARD SHALL RECONVENE INTO OPEN SESSION TO TAKE ANY REQUIRED ACTION AND COMPLETE THE MEETING AGENDA. Roll Call Vote: Chappy, aye; Crowley, aye; Hildebrandt, absent; Kluss, aye; Lukas, aye; Parrish, aye; Pohlman, aye; Sheehan, aye and Vasquez, aye. Motion unanimously carried. The board convened in closed session at 4:57 pm

Open Session

IT WAS MOVED BY JIM PARRISH AND SECONDED BY LOIS VASQUEZ TO MOVE TO OPEN SESSION TO TAKE ANY REQUIRED ACTION AND COMPLETE THE MEETING AGENDA. Roll Call Vote: Chappy, aye; Crowley, aye; Hildebrandt, absent; Kluss, aye; Lukas, aye; Parrish, aye; Pohlman, aye; Sheehan, aye and Vasquez, aye. Motion unanimously carried. The Board convened in open session at 5:29 p.m.

Other Business

Agenda items for the September 21, 2016 Board meeting were discussed.

Adjourn

IT WAS MOVED BY NANCY CROWLEY AND SECONDED BY ROY KLUSS TO ADJOURN. The motion was unanimously carried and the meeting was adjourned at 5:33 pm.

Respectfully submitted,

Roy Kluss
Secretary/Treasurer